

CORONATION HALL, ALTON BARNES

Registered Charity no. 305459

HIRING CHARGES

	Cost
Main hall per hour	£10.00
Main hall, whole day	£75.00
The Joyce Major meeting room per hour	£7.00
Setting up time is included in total time	
DEPOSIT WITH BOOKINGS	£25.00
CHARITIES	20% reduction
Use of heating and kitchen facilities are included	
Use of Projector and screen, and/or microphone, per day A pre-run of how to use the equipment before the day of the booking is mandatory.	£5.00

KEY ACCESS

Please discuss this with the Booking Secretary, Richard Heacock preferably by email
richardheacock@mac.com

A committee member will be happy to show you around the hall and explain the terms and conditions of hire.

Access by key will be arranged either by collecting the key directly from Richard Heacock at his home (The Old School House, Alton Barnes, Marlborough, SN8 4LB) or by using the coded key box at the entrance to the hall.

Please note that to lock up the key in the key box when leaving one must re-enter the code in order to shut the box.

If there are problems please phone

- Richard Heacock 01672 851322 or
- Ruth Hepworth 01672 851690